## Registration Fee

The registration fee is a single payment for every candidate taking an examination. Once the fee is paid in respect of a named candidate there is no repeat of this fee required, no matter how many times a candidate takes CISI examinations, including other CISI qualifications. The Registration Fee includes student membership which is provided for a full 12 months from exam booking date (Note 1).

<table>
<thead>
<tr>
<th>Region</th>
<th>Registration Fee</th>
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<tbody>
<tr>
<td>UK</td>
<td>£58</td>
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<tr>
<td>International</td>
<td>£33</td>
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## Exam Fees

### UK

<table>
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<th>Exam Resit</th>
<th>Exam Date (Note 3 + 5)</th>
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<tr>
<td>£299</td>
<td>2023/05/01 AM/PM</td>
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### International

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<th>Exam Resit</th>
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<tr>
<td>£278</td>
<td>2023/05/01 AM/PM</td>
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</tbody>
</table>

**UK late entry charge of £50 per subject if applying after the standard closing date.**

**UK late entry charge of £278 per subject if applying after the late closing date.**

This is on a discretionary basis. Closing dates are published on our website.

## Workbook Postage

- **Mainland UK Free Postage**
- **Isle of Man**: £16
- **Channel Islands**: £19

If you live in any other location please contact Customer Support for postage cost and include here.

## Total Costs

1. **Student Membership**: For details of the benefits of student membership please visit cisi.org/mgrade.
2. **Change of Name**: If you have changed your name since your last exam please send us a copy of the relevant documentation, eg, marriage certificate, marked for the attention of the Data Integrity Executive. Failure to submit the relevant documentation may result in refusal of entry to an exam or incorrect exam certificate being provided.
3. **Transfer and Withdrawal Policy**: Before booking your exam place, please read the Transfers, Withdrawals, Resits & Late Entries policy at cisi.org/exampolicies.
4. **Candidate Number**: If you have previously taken CISI exams please insert your candidate number if known. Otherwise, leave blank.
5. **Written Exams**: Please choose a published exam date and one of the following locations: Belfast, Birmingham, Bournemouth, Bristol, Edinburgh, Glasgow, Guernsey, Isle of Man, Jersey, Leeds, London, Manchester. For overseas venues contact our Customer Support Centre for more details.
6. **Computer Based Testing (CBT) Exams**: The opening hours for UK venues are available at cisi.org. Please note dates cannot be guaranteed as bookings are subject to availability. Early booking is advised. For a full list of CBT venues, please visit cisi.org/cbtmaps.
7. **Exam Fees**: VAT is not applicable. If this form is more than 12 months old (see issue date on front, in bottom left hand corner), it is advisable to telephone or consult the website to check that the fees are current. Payment can be made by American Express, Delta, Eurocard, MasterCard, Visa Debit and Visa. Please complete the details below.
8. **Change of Address**: Please notify of any address change promptly.
9. **Special Needs**: Candidates with special needs should notify the CISI at the time of booking their exam where possible and no later than 28 days prior to the exam date to allow appropriate arrangements to be made. All requests for extra time must be supported by an original of the medical/educational psychologist’s report at the time of lodging this registration.
10. **Regulations**: These can be viewed at cisi.org/exampolicies, then select Exam Regulations. You will be sent a link to the exam regulations with your exam entry acknowledgement.

## Prices

Prices for UK examination entry includes hard copy of workbook and free pdf soft copy. Additional postage applies. Prices for international examination entry include pdf workbook and Revision Express Interactive. Rest prices are for UK examination entry or international candidates re-sitting the examination.
Notes & Payment Details

PAYMENT: Please fill out the appropriate information

Account Firms: Please invoice. Invoice recipient name: ___________________________ Job title: ___________________________

Payment by cheque: Cheques should be made payable to ‘Chartered Institute for Securities & Investment’ and crossed ‘Account Payee only’. Cheque attached

Payment by Card: The CISI accepts payment by American Express, Delta, Eurocard, MasterCard, Visa Debit and Visa. If you want to pay by card, please complete the information requested below. Forms may be faxed or posted. If submitting the original form after having sent it by fax, please tick this box to ensure you are not charged TWICE:

I wish to pay by *American Express/Delta/Eurocard/MasterCard/Visa Debit/Visa* *Delete as applicable

I authorise you to debit my account with the amount of £____________________

Card number: ___________ Expiry date: ___________

Start date: ___________ AMEX issue date: ___________ Visa Debit only issue no: ___________ Security code: ___________

* If you do not wish to send your credit card information via the post, please contact our Customer Support Centre - Telephone +44 20 7645 0777

Cardholder’s name: (if different to that on previous page of this form)

Cardholder’s address: (if different to that on previous page of this form)

Cardholder’s signature: ___________________________ Telephone: ___________

DECLARATION:

I agree to be bound by the CISI exam regulations (Note 9) and the terms and notes specified in this entry form. The Institute reserves the right to publish exam results. Results will be available to the appropriate financial services regulators

Candidate’s signature: ___________________________ Date: ___________________________

Unsigned forms and forms signed on behalf of candidates are NOT accepted.

Please send/fax both pages of this form to:
Customer Support Centre, Chartered Institute for Securities & Investment, 20 Fenchurch Street, London EC3M 3BY
Telephone: +44 20 7645 0777 Facsimile: +44 20 7645 0601 Email: customersupport@cisi.org
Registered Office: 20 Fenchurch Street, London EC3M 3BY.
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