

International Manager

Based in the City of London and remotely

Salary £35,000 – £45,000, depending on experience

Plus £7.5% company pension contribution

A travel allowance which has a minimum value of £2,500 per annum

The option to split your working week between working from home and in the London office

Discretionary Bonus

We are looking for an experienced client relationship manager to join our Global Business Development team.

Reporting to the Assistant Director, Global Business Development, you will be:

- Raising awareness of CISI's professional and widely regarded industry related exams and membership offering globally
- Maintaining, developing, and building strong and effective relationships with existing key customers
- Identifying and developing new business opportunities in international markets. This includes the identification of potential new markets, from initial research to action, planning and delivery
- Liaising both within the Institute and externally with representatives from Governments, regulators, training providers, professional bodies and related agencies
- Supporting the CISI international office network
- Writing proposals, statistics, management information, business plans and briefing documents
- Managing the accreditation process and ongoing relationship with training partners

You must be a self-starter with:

- Energy, personal stature and interpersonal skills to represent the Institute and maintain relationships at all levels
- A proven track record of working successfully with corporate clients
- A proven track record of delivering results against KPIs
- Excellent organisation skills
- IT skills - Word, Excel and PowerPoint
- Experience of delivering high impact presentations
- 5 + years relevant experience, ideally in the financial services sector

We offer a competitive remuneration package, which includes:

- 7½% company pension contribution into a personal pension, in addition to your own contribution of 1½% via salary exchange
- Life insurance and income protection insurance
- A Wellness Allowance of up to £30 a month
- 26 days leave per annum (which includes three days at Christmas)
- A travel allowance after passing probation which has a minimum value of £2,500 per annum
- The option to split your working week between working from home and in the London office after passing probation

- After one year's service, private medical insurance cover, and annual travel insurance cover

Please send your CV, salary expectation and availability to Karen Dalton, Assistant Director, HR at jobs@cisi.org

We value the contribution that employees with different views and experience bring to the Institute and are committed to promoting equality, inclusion and diversity. We hope to receive applications from a wide range of talented people irrespective of their race, religion or belief, gender, age, gender identity, neurodiversity, disability, sexual orientation, ethnic origin, political belief, social class, relationship status or caring responsibilities.

The Chartered Institute for Securities & Investment is the leading professional body for securities, investment, wealth and financial planning professionals. Formed in 1992 by London Stock Exchange practitioners, we have a global community, which aims to promote high standards of competence and integrity to more than 40,000 members in 116 countries. We are also the main examining body for the sector, offering our internationally recognised exams globally.

Its purpose is *"To champion lifelong learning and integrity, raising individual standards of knowledge, skills and behaviour globally to enhance public trust and confidence in financial services."*

For more information on the CISI, please see our website at www.cisi.org