

Paraplanner of the Year Award 2017
The Financial Planning Annual Conference & Gala Awards

Terms and Conditions



1. The Paraplanner of the Year Award or PPOTY Award (the “Competition”) is being conducted by the Chartered Institute for Securities and Investment (CISI), 20 Fenchurch Street, London, EC3M 3BY
2. Entry to the Award is open to all residents of the UK and Northern Ireland who are currently working as a paraplanner in a Financial Planning firm, in a freelance or outsourced capacity.
3. The 2017 Competition opens for registration from 5 June 2017. Applications (i.e. fully completed entries) must be submitted in accordance with these terms and conditions by the closing time/date of Monday 21 August 2017 at 9am.
4. To enter the Competition, applicants must:
 - a. Submit a response to the online case study in no more than 2,500 words which has been created by the CISI (answering all the questions) to FP Awards@cisi.org by the closing date of Monday 21 August 2017 at 9am.
 - b. Be available for an interview in person at CISI offices, 20 Fenchurch St, London on the morning of 14 September 2017.
5. Applicants may only enter the Competition once. CISI accepts no responsibility for incorrectly submitted, delayed, misdirected or illegible entries into this Competition.
6. A panel of judges (“The Panel”) consisting of representatives from the CISI and the paraplanning community will review the applications and select the winner. Entrants will be judged according to their response to the case study. The top two shortlisted entrants will be invited for an interview to determine the overall winner. General feedback by way of judges’ comments will be made available after the awards are announced at the conference.
7. The winners' and their details will be subsequently published on the CISI website and in various industry publications following announcement at the CISI conference.
8. The Winner will receive:
 - a. Registration and a full pass to attend the CISI Financial Planning Annual Conference 2017. If the winner has already booked their place for 2017, the free place will be carried over to the 2018 conference.
 - b. Two nights of hotel accommodation at the 2017 conference. As above, if the winner has already booked accommodation for 2017, the accommodation will be carried forward to the 2018 event.
 - c. Framed Certificate

d. The PPOTY trophy

9. The winners must take the prizes as specified above. Where applicable, the prizes cannot be redeemed for cash, exchanged or transferred to another person. All winners acknowledge and agree that all other costs associated with the prize, including taxes and other ancillary costs, are their own responsibility.
10. CISI may without notice combine the Awards and prize fund if it is deemed that there are insufficient entries.
11. Chance plays no part in this Competition. The Panel's decision is final and no correspondence will be entered into. Any applicants or applications not complying with these terms and conditions or involving fraud or any other illegal activity may be disqualified by the Panel and/or replaced by another applicant at any time. CISI reserves the right to at any time undertake any verification checks of the application submitted.
12. By entering the Competition, all applicants confirm and agree that they will abide by these terms and conditions, they are the person who submitted the application on the CISI website, and the application is their own work. Applicants who submit multiple entries will be judged on their first entry only.
13. CISI is not responsible for any incorrect or inaccurate information, either submitted by the applicant on the Website, or caused by equipment or programming used in this Competition, or for any technical error that may occur during the administration of this Competition including any omission, interruption, deletion, defect, delay in operation or transmission, network failures, technical problems or traffic congestion on the Internet or on the Website, software failure, theft, destruction, alteration or unauthorised access to the applications or any injury or damage to any person's computer related to, or resulting from, participating in this Competition.
14. CISI and its associated companies and agencies shall not be liable in any way (including, without limitation, in negligence) for any loss or damage whatsoever suffered (including, without limitation, indirect or consequential loss) or for any loss or damage or personal injury suffered or sustained in connection with using any prize, except any liability that cannot be excluded by law.
15. By entering the Competition, the Winners agree to participate in publicity activities associated with the Award including interviews and photo sessions requested by CISI and the Award sponsors, as well as to having their essay published by the CISI on it's website.
16. The information entrants provide will be used by CISI for the purpose of conducting the Competition. CISI may disclose the personal information it collects to contractors it engages to assist it in conducting the Competition or communicating with the applicant. CISI is bound by the Data Protection Act. Entrants can access the personal information which CISI holds about them by [contacting us here](#).