

Global Securities Operations

A unit of the Investment Operations Certificate (IOC)

What is the Global Securities Operations?

Global Securities Operations is one of 15 technical units available as part of the Investment Operations Certificate (IOC) which has more than 12,000 exams taken annually worldwide. The unit offers an introduction to global securities, focusing on the main industry participants, settlement characteristics, other investor services and aspects of taxation and risk.

Who should study for the qualification?

This unit is aimed at operations and administration staff and those involved in all aspects of global custody and settlement.

Assessment

A one-hour, 50 multiple-choice question exam taken by computer based testing (CBT). A worldwide network of test centres is available. Visit cisi.org/cbt to find your nearest venue.

Studying for Global Securities Operations

We recommend 80 hours of study time for the unit. You can choose to self-study for the exam using the CISI learning manual, accompanying elearning and sample paper or have formal training with one of our Accredited Training Partners (ATP); to find an ATP near you visit cisi.org/atp

The CISI's learning manual policy requires, where available, the most up-to-date CISI learning manual to be purchased when booking an exam, including by an ATP on your behalf. This applies to all candidates sitting CISI exams in the UK (includes Northern Ireland, Guernsey, Jersey and Isle of Man). Candidates sitting CISI exams outside of the UK will receive the most up-to-date learning manual for that subject in PDF format and this is included in the international exam price.

Candidates who are not currently CISI members receive one year's free CISI student membership and enjoy access to an extensive range of professional benefits. Visit cisi.org/membership



"Completion of the IOC enables our employees to achieve valuable external recognition and accreditation. Through this course of study they develop their industry, product and regulatory knowledge, equipping them to better serve our clients. Completion supports career progression and employee retention, providing a broad understanding of the business as a whole and not just how to perform a function."

**Steve Hayes-Allen, Manchester Site Executive and Regional Head,
Northern UK, BNY Mellon**

What is the IOC?

The IOC is one of the CISI's longest established qualifications and is taken by practitioners globally to enhance their knowledge and skills of the administration and operations areas of the financial services industry.

It is the first step in the CISI's operations qualification pathway and is achieved by passing any three units from an offering of 17 introductory, regulatory and technical units, providing you with great flexibility.

The IOC is increasingly used as a benchmarking tool by major banks and investment firms to ensure that staff possess practical knowledge which can be immediately applied to business activities.

Summary Syllabus

Securities

- Characteristics of ordinary shares, preference shares, depositary receipts, warrants and covered warrants and fixed income instruments
- How securities are identified and issued
- Principles of trading

Main Industry Participants

- Investors and custody services suppliers
- International central securities depositories and central securities depositories
- Communications and technology
- Settlement characteristics: pre-settlement, settlement, failed settlement

Other Investor Services

- Safekeeping
- Corporate actions
- Cash management
- Securities lending

Aspects of Taxation

- Tax treatment of dividends, bond interest and discount securities
- Capital gains tax as it applied to equities and bonds
- Transaction based taxes

Risk

- Identifying and managing risk
- Mitigating risk through reconciliation

How to register

Online: cisi.org/ioc

By phone: +44 20 7645 0777

Via email: customersupport@cisi.org

Visit cisi.org/prices for current prices.